

"Community Owned, Customer Driven"

January 29, 2003

Mr. Scot Cullen, Chief Electric Engineer Public Service Commission 610 N. Whitney Way P.O. Box 7854 Madison, WI 53707-7854

RE: In the Matter of Filing Reporting Requirements for Appropriate Inspection and Maintenance, PSC Rule 113.0607(6)

Dear Mr. Cullen:

Enclosed for filing are 3 copies of Kaukauna Utility's report to the commission, submitted every two years, showing compliance with its Preventative Maintenance Plan.

Very truly yours,

Eric Miller

Distribution Engineer

Enclosures

RECEIVED

JAN 3 1 2003

Electric Division

TWO YEAR REPORT DOCUMENTING COMPLIANCE WITH THE PREVENTATIVE MAINTENANCE PLAN

Kaukauna Utilities

FILING DEADLINE FEBRUARY 1, 2003

January 30, 2003

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This report format was prepared by the MEUW work group for PSC Rule 113.0607 for use by the 82 municipal electric utilities in Wisconsin and endorsed by PSC staff as meeting the requirements of Rule PSC 113.0607.

I Reporting Requirements: PSC 113.0607(6) states;

Each utility shall provide a periodic report to the commission showing compliance with its Preventative Maintenance Plan. The report shall include a list of inspected circuits and facilities, the condition of facilities according to established rating criteria, schedules established and success at meeting the established schedules.

II Inspection Schedule and Methods:

			EVERY
SCHEDULE:	MONTHLY	ANNUAL	5 YEARS
Transmission (≥69Kv)		X	X
Substations	X	X	
Distribution (OH & UG)			X

METHODS: Five criteria groups will be used to complete the inspection of all facilities.

- 1. <u>IR</u> infrared thermography used to find poor electrical connections and/or oil flow problems in equipment.
- 2. <u>RFI</u> Radio Frequency Interference, a byproduct of loose hardware and connections, is checked using an AM radio receiver.
- 3. <u>SI</u> structural integrity of all supporting hardware including poles, crossarms, insulators, structures, bases, foundations, buildings, etc.
- 4. <u>Clearance</u> refers to proper spacing of conductors from other objects, trees and conductors.
- 5. <u>EC</u> equipment condition on non-structural components such as circuit breakers, transformers, regulators, reclosers, relays, batteries, capacitors, etc.

Distribution facilities will be inspected by substation circuits on a 5 year cycle such that the entire system will be inspected every 5 years. Inspector instructions for inspecting all facilities and forms are included in the plan.

III Condition Rating Criteria

This criterion, as listed below, establishes the condition of a facility and also determines the repair schedule to correct deficiencies.

- 0) Good condition
- 1) Good condition but aging
- 2) Non-critical maintenance required normally repair within 12 months
- 3) Priority maintenance required normally repair within 90 days
- 4) Urgent maintenance required report immediately to the utility and repair normally within 1 week

IV Corrective Action Schedule

The rating criteria as listed above determine the corrective action schedule.

V Record Keeping

All inspection forms and records will be retained for a minimum of 10 years. The inspection form contains all of the required critical information i.e. inspection dates, condition rating, schedule for repair and date of repair completion.

VI Reporting Requirements

A report and summary of this plan's progress will be submitted every two years with the first report due to the Commission by February 1, 2003. The report will consist of a cover letter documenting the percent of inspections achieved compared to the schedule and the percent of maintenance achieved within the scheduled time allowance.

VII Inspected Circuits and Facilities

Circuit # and description	Substation
9122 – Kaukauna Industrial Park	Delanglade
9123 – Hwy J / Rural North	Delanglade
4124 – Rapide Croche Hydro / East Rural	Badger
4125 – Southside 12 kV / East Rural	Badger
8124 – Tie Circuit / Southeast Rural	Ann Street
8123 – South Circuit	Ann Street

Base load and peaking generation, less than 50 megawatts per unit in size, is typically subject to pre-operational checks, in addition to checks and maintenance during and after periods of operation. Kaukauna Utilities owns three portable emergency generators. Two are five kW and the other is an 80 kW unit. All are tested monthly.

VIII Scheduling Goals Established and Success of Meeting the Criteria:

Kaukauna Utilities inspects our substations on a weekly basis. Our six active hydro facilities inspected three times per week (see the attached hydro inspection forms for each unit) and run continuously. Our goal was to continue with these inspections and inspect 40% of the electric distribution system. We expected to complete all required maintenance resulting from the inspections within the prescribed time periods specified in the rating criteria.

We exceeded our goals for distribution inspection, covering around 50% of our system (all of the rural areas that we serve). Six urgent maintenance items were found and repaired within seven days. Of the 140 priority and non-critical maintenance items found, nearly 75 were lack of warning signs (remedied during inspection) with roughly another 20 being mislabeled poles or mapping errors (we are beginning implementation this year of an GIS which will

correct this problem). Of the remaining 45, around 40 were repaired on time. Five items are on an older line scheduled to be rebuilt within the next couple of years. The crew was given instructions to make repairs and hang warning signs as they conducted their inspections. One should note that there was an apparent discrepancy in the way that different line leadmen filled out the paperwork for the inspections. This discrepancy was corrected about half-way through their inspections, but did result in some missed information – at least one of the leadmen placed an 'X' on his inspection form when he noticed an item requiring maintenance instead of placing a rating of zero to four there. Standardization in rating criterion is a goal of ours for the next report, and will no doubt improve as the crew becomes more accustomed to performing these inspections as well.

Circuit 4124 to our Rapide Croche hydro generation facility is now 42 years of age. This line was treated during its lifetime to prolong its longevity, but is nevertheless scheduled to be rebuilt or re-routed within the next three years, pending a proposed 500 MW privately owned power plant going in. Visual inspections of our 34.5 kV Central Substation revealed loose bus work in need of repair while infrared testing found two switches that were heating; these items were repaired within 24 hours of detection.

Kaukauna Utilities conducts annual oil tests on our substation equipment, and does annual infrared inspections on all of our substations and feeders.

IX Facility condition – rating criteria:

Our three diesel generation units are being retired this year. We are working with WPPI to install a new 50 MW gas turbine in their place.

Kaukauna Utilities has three 138 to 34.5 kV substations, six 34.5 to 12.5 kV substations, three and 12.5 to 2400 kV substations used for distribution, with one additional 34.5 to 12.5 kV substation for a paper mill that we serve. A new 34.5 to 12.5 kV substation addition is being installed at our Kaukauna North Substation and will be operational in the first quarter of this year.

Over the last two years, our electric distribution facilities were inspected for all of the rural areas that we serve – roughly 50% of our service area. Our substations were all inspected weekly. We have four 2400 volt circuits that we are scheduling to convert within the next three years, and a number of rear-lot-line pole lines that we are looking at rebuilding as well. Kaukauna Utilities did not experience any major storm related damages within the last year. We recorded 243 outages during the last two years, with 82 being directly attributable to equipment failure.

The line department is upsizing to allow for additional man hours to be spent maintaining / rebuilding our infrastructure, focusing on our conversion work and URD cable replacement while keeping up with the considerable growth that the Fox Valley has been experiencing. The entire utility is improving our construction practices, operational procedures, and even our organizational chart in an effort to afford greater reliability to our customers.

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Kaukauna City Plant Page 2

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Ck Dam Boards												
Ck Racks												
COMMENTS:												
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Unit's Gate	a Bla	ide Cha	nges	- Ti								
#1 Date												
#2 Date												
#3 Date				· · · · · · · · · · · · · · · · · · ·								
#4 Date								 -				
11 2000								· · · · · · · · · · · · · · · · · · ·				

	CONTRACTOR CENTERCO	COMBINED LOCKS PLANT INSPECTION NEPOKI (PHIE #1)	PHS. #1)		# 174f)		AF71 #1148#1	·		
MATH DANNI										
PANN ARM PANN LIT (CONTROL S/W)										
WICKET GATE POSITION										
BLANE POSITION										
GENERATUR WINDING TEMPERATURES 1										
2										
La 4									7	
·										
DUTTOPRO REARING TENTERATURE 7										
OIL HEAD TENFERATURE						-				
TURBINE BUIDE BEARING TEP.										
PALKING BUX TEMERATURG										
SPEED INCREASER SUIDE BY6. TEM.										
HEAD LEVEL SET POINT				3				,		
STATUS LIGHTS										
SSEAN DAYOFF										
BLADE AT START POSITION									,	
NICKET BATE CLOSED										
TURBIBE SHAFT LOCKED										
GENERATUR CIRCUIT BREAKER CLUSED										
REPORTING POSITION			,							
AC AMPRICIES										
STIMIES.										
POWER FACTOR										
DC ANTHOTER										
AC VOLTRETER		100								
DC WINTS										
INVERTER A.C. VOLTS										
INVERTER A.C. AVES		131 ATT: 0								
WATTAGE PETER REA										
AND THE TANK		型 (V S S S X) (A S S S S S S S S S S S S S S S S S S								
SINCATURATION FINES		- 1								
MS VILLETER										
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SPEED INCREASER THRUST BRG. TEMP.
SPEED INCREASER BUIDE BRG. TEMP.
HEAD LEVEL SET POINT
STATUS LIGHTS
COOLING WATER FLOW NORMAL
BREAK ON/OFF
BLADE AT START POSITION
WICKET GATE CLOSED
TURBINE SWAFT LOCKED INVERTER A.C. AVES
INVERTER A.C. AVES
WATTHOUR NETER kwb
WATTHOUR NETER kvar
M.C.C. SMITCH POSITIONS OUTBOARD BEARING TEMPERATURE
COUPLING END BEARING TEMP.
OIL HEAD TEMPERATURE DATE:
DATE:
OPER. INITIALS
HAIN FAMAL
PAWALARM PAMAL LIT (CONTROL S/N) WATTHETER
POWER FACTOR
D.C. ANYMETER
A.C. VOLTMETER
ELAPSED TIME METER
D.C. VOLTS OPERATING POSITION A.C. AND METER NICKET BATE POSITION BLADE POSITION TURBINE SPEED WATER LEVEL UNIT #1 DROFT TUBE DRAWNSE FUMPS-TIME METER DR#1 BENERATOR CIRCUIT BREAKER CLOSED H.P.U. PRESSURE NORMAL DEMATERING PURS-TIME METER DWHI Turbine buide bearing temp. Packing box temperature BENERATOR WINDING TEMPERATURES 1 705

LUBE DIL FUND NOTOR TEMP. 15-888-1 DATE:
OPER, INITIALS
PACKING BOX WATER FLOW7-80%-1 PRESSURE AT INLET TO S.1. 29-18-3 LURE DIL TEMP. S.1. SUMP 29-T18-3 DIL TEPP.FROM HEAT EXCH. 29-TIG-2 OUTDOARD BEARING TEPP. 19-38FET-1 2" STRAR, DIFFER, PRESS, 20-654-1 2" STRAINER HOTCH TEMP. 20-5-1 HI PUMP DISCHARGE PRESSURE 20-P-3 NZ FUMP DISCHMAGE PRESSURE 20-F-2 biogier pur motor tenterature discharge header pressure 20-P-1 4" STRAINER MOTOR TENFERATURE UNIT \$1 PACKING BOX DISCHARGE DIL PRESS, FROM GEAR PUMP 29-18-1 LIBE DIL MOTOR 29-882-1 LURE OIL FLOW 29-808-1 DIL -LEVEL - IN SPEED INCREASER LUBE DIL PRESSURE 29-16-2 COOLING WATER FLOW 29-80W-1 DOULING WATER TEPPERATURE 29-T16-1 COUPLING END 846. TEMP. 11-38MET-1 LUBE DIL TEMPERATURE 15-380-1 LIPE DIL PRESSURE 15-16-1 COOLING WATER TEMPERATURE 15-TIB-1 COOLING WATER FLOW 15-80W-1 DUTBOAKD BEARING DIL FLOW 15-808-2 D.C. PURP DISCHARGE PRESSURE 20-F-4 CONDITION OF BUTTERS (CLEAN/DIRTY) LIBE DIL FILTER CONDITION 15-18-2 JUPLING END DIL FLOW 15-800-1 UNIT NO. 1 BASKET STRAINER (CLEANED) 20-F-1 LIBE OIL CONTROL PANAL SICP-1 PLANT COOLING WATER FLOW 20-TOH-1 PERATING BOOSTER PUMPS (STRAINER FLUSHED) (BACKWASH CONDITION) (STRAINER FLUSHED) (BACKNASH CONDITION) COOLING SEAL MATER SPEED INCREASER (FLOW ADJUSTED TO) (FLOW ADJUSTED TO) COMBINED LOCKS PLANT INSPECTION REPORT (PROE 3 CLINILINGED) OMT I B

STATUS OF INDICATING LIBHTS UNIT #1 INTAKE BATE (DOBBED OPEN) STATUS OF INDICATING LIGHTS DIL HEAD TANK LEVEL UNIT #2 FIRE & INTRUSION ALASH PANAL (ON) CONDITION OF POWER HOUSE FLOORS STATUS OF INDICATING LIGHTS UNIT #2 INTAKE BATE (DUGGED DPEN) DIL HEAD TANK LEVEL UNIT #1 EF2 THENDSTAT SETTING (RESET TO) EF1 THERMOSTAT SETTING (RESET TO) EXHAUST FAN STATUS EF2 EXHAUST FAN STATUS EF1 THE HEATER TRASH CONNEYOR SEAL WATER FLOW BESTORELL 5-80-1(1) SEAL WATER FLOW BESTOBELL 5-80-1(2) WATER LEVEL D/S TRASHFACKS UNIT #2 OPERATING FLOOR TENFERATURE STATION SERVICE kut STATION SERVICE VOLTRETER STATION SERVICE APPRETER D.C. CHARGER ANDS STATION SERVICE TRANSFORMER TEMP. MTER LEVEL D/S TRASHRACKS UNIT #1 D.C. CHASER VOLTS (UNIT #2 ICE AUTOMATIC) (SIMELY LIGHTS) (UNIT #2 DPERATING MODE) (UNIT #1 DPERATING MIDE) (UNIT #2 OPEN) (UNIT #1 CLOSE) (NOT \$1 OPEN) (UNIT #2 CLOSE) (NALL #1 OLD) (UNIT #1 ICE AUTOMATIC) (UNIT #2 CLDSE) CUNIT #2 OPEN (UNIT #1 CLOSE) INTAKE SATE REMOTE CONTROL PAWAL STATION SERVICE TRASHRACK CLEANER CONTROL PANAL INTAKE SATE MAIN CONTROL PAWAL DPER. INITIALS

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CONDITION OF GUTTERS (CLEAN/DIRTY)
SENERATOR

COUPLING END OIL FLOW 15-808-1
OUTBOARD BEARING DIE FLOW 15-808-2
OUTBOARD BEARING TEMP. 19-38MET-1
COOLING WATER PLOW 15-80M-1

(FLOW ADJUSTED TO)
COOLING WATER TEMPERATURE 15-T16-1
LUBE DIL PRESSURE 15-16-1
LUBE DIL TANK LEVEL
LUBE DIL PUMP MOTOR 15-899-1
LUBE DIL TEMPERATURE 15-390-1

COUPLING END BYG. TEMP. 11-38MET-1 SPEED INCOCASER COULING MATER TEMPERATURE 29-TIG-1 COULING MATER FLOW 29-80M-1

LIRE OIL FILTER CONDITION 15-16-2

(FLOW ADJUSTED TO)
LUBE OIL PRESSURE 29-16-2
OIL LEVEL IN SPEED INCREASER
LUBE OIL FLOW 29-808-1
OIL TEMP. FROM HEAT EXCH. 29-116-2
PRESSURE AT INLET TO S.1. 29-116-3
LUBE OIL FLOW MOTOR TEMP. 29-116-3
LUBE OIL CONTROL PANAL SICP-1
UBE OIL CONTROL PANAL SICP-1
OIL PRESS, FROM GEAR PURE 29-16-1
PACKING BOX WATER FLOW 7-8004-1

(FLOW ADJUSTED TO)
STATION SUMP WATER LEVEL
(BOT 1.MID 25:TOP 350 FLOAT)

HYDRALLIC POWER UNIT
HYDRALLIC POWER UNIT
HYDRALLIC OIL PRESSURE 2-16-1 (UZ)
HYDRALLIC OIL PRESSURE 2-16-1 (UZ)
HYDRALLIC OIL PRESSURE 2-16-1 (UZ)
HYDRALLIC OIL PRESSURE 2-16-1 (UZ)
HYDRALLIC OIL PRESSURE 2-16-1 (UZ)
HYDRALLIC PUPP MOTOR TEPE, 2-880-3
HYDRALLIC COMDITION 2-F-4 (UZ)
OIL FILTER COMDITION 2-F-5 (UZ)
OIL FILTER COMDITION 2-F-5 (UZ)
OIL FILTER COMDITION 2-F-5 (UZ)

CONDITION OF BUTTERS (CLEAN/DIRTY)

SUMP DIL TEMPERATURE

SUMP DIL LEVEL

FLOW FROM UNIT #1 SHAFT SEA.